



1 & 2 STEPHEN STREET NEWSLETTER

Issue Number 6

26th June 2013

WHAT HAVE WE BEEN DOING

Welcome to our June newsletter, and can we open by thanking you all in being patient with us whilst we progress the works at Stephen Street. We certainly are stepping forwards with the new construction. Along Stephen Street the old entrance canopy has now been removed and we have forged ahead with the new reinforced concrete slab to accept the cantilevered steel work. We have adapted the existing facade and started installing brackets for the new glazing and render treatments over the granite faces.

Inside the building we have formed the new studio spaces and started erecting the new mechanical and electrical services as we prepare the walls, columns and ceilings for the new finishes. While in number 2 the building has been stripped back to the structure where we are to start demolition and construction activities.

Over the next month we will continue the structural changes to suit the new development's design and start laying the new roof coverings, new services and new finishes throughout. As always, should you want to know more about our progress at site, see how the works are progressing more closely, would like to raise any observations or would like to see the site, please contact our site team who will be happy to arrange a site tour.

NOISY WORKS

We are pleased to tell you that the heavy bulk of the demolition works will be over by the 5th July 13, and work affecting your building will be finished by the end of September 2013.

SITE LOCATION

Nos. 1 & 2 Stephen Street, London W1T 1AL



VIEW FROM No.2 STEPHEN STREET

SAFETY - ZERO HARM

Balfour Beatty regards good Health and Safety as a cornerstone of a successful business. Our Zero Harm approach places the highest importance on the safety, health and well-being of our employees and others affected by our business activities.

Balfour Beatty's Health and Safety systems:

- Determine the qualities required of our subcontractors, including relevant industry competence standards
- Assess the areas of performance that will impact on health and safety
- Determine approved sub-contractors who meet the requirements
- Monitor and review the performance of subcontractors

We promote dialogue with the workforce, involve them in health and safety through regular safety meetings and promote a shared and positive attitude towards safety.

**SUMMARY PROGRAMME****Number 1 Stephen Street**

January to July 2013 - Adaptations to Structure on Nr.1 Stephen Street. (Ground Floor & Basement Levels)

February 2013 to April 2013 - Main Canopy Adaption on Stephen Street.

March 2013 to September 2013 - Services (Mechanical & Electrical) Installation to New Studios. (Ground Floor & Basement Levels) & 1st Floor Office Area.

September 2013 - Nr.1 Stephen Street Main Reception Opens & Studios 2, 3, 4 & 5 Complete. (Possession of Temporary Reception)

September 2013 - Stephen Street & Gresse Street Footpaths Re-Opened.

Number 2 Stephen Street

March 2013 to September 2013 - Adaptations to Structure on Nr.2 Stephen Street (Ground Floor to 4th Floor)

April 2013 to December 2013 - Services (Mechanical & Electrical) Installation to New Studios (Ground Floor & Basement Levels) & 1st Floor Office Area

January 2014 - Nr.2 Stephen Street Main Reception Opens & Office Floors Ground to 4th Floor Complete – All Works On Nr.2 Complete.

SITE HOURS

- Monday to Friday 08:00 – 18:00
- Saturday 08:00 – 13:00
- No work on Sundays and Bank Holidays

NOISY WORK TIMES

- Monday to Friday 08.00– 10.00
- Monday to Friday 12.00 – 15.00

HERE TO HELP

Should you have any queries or complaints, or just require information, then please do not hesitate to contact us.



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CONTACT DETAILS

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