

**WESTMINSTER CITY COUNCIL LICENSING SUB-COMMITTEE NO.2**  
**("The Committee")**

Wednesday 1 May 2024

**Application for a New Premises Licence in respect of Alex Coffee 1 Hanson Street London W1W 6TA 24/00267LIPN**

**Confirmation of Verbal Determination (CVD)**

The Committee has determined an application for a New Premises Licence under the Licensing Act 2003 ("The Act") in respect of the above Premises.

Having carefully considered the committee papers and the submissions made by all parties, both orally and in writing, **the Committee had decided**, after taking into account all the individual circumstances of this case and the promotion of the four licensing objectives:

1. To grant permission for **the Sale by Retail of Alcohol (On and Off the Premises)** Monday to Sunday 08:30 to 18:00 **Seasonal variations:** None.
2. To grant permission for the **Opening Hours for the Premises** Monday to Sunday 07:00 to 18:00 **Seasonal variations:** None
3. That the Licence is subject to any relevant mandatory conditions.
4. That the existing conditions on the licence shall remain in full force and effect save as otherwise varied by the addition of three new conditions as specified below and numbered 5-25 which are considered appropriate and proportionate to promote the licensing objectives

**Conditions imposed by the Committee after a hearing with agreement of the Applicant:**

5. (a) The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Westminster Police Licensing Team.  
(b) All entry and exit points will be covered enabling frontal identification of every person entering in any light condition.  
(c) The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises and will include the external area immediately outside the premises entrance.  
(d) All recordings shall be stored for a minimum period of 31 days with date and time stamping.  
(e) Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31-day period.
6. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is

open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.

7. A Challenge 21 or Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
8. An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police. It must be completed within 24 hours of the incident and will record the following:
  - (a) all crimes reported to the venue
  - (b) all ejections of patrons
  - (c) any complaints received concerning crime and disorder
  - (d) any incidents of disorder
  - (e) all seizures of drugs or offensive weapons
  - (f) any faults in the CCTV system
  - (g) any refusal of the sale of alcohol
  - (h) any visit by a relevant authority or emergency service
9. Licensable activities shall be ancillary to the premises being used primarily as a café.
10. The number of persons permitted inside the premises at any one-time shall not exceed 8 persons excluding staff.
11. Access to the WC at Crown and Sceptre, 200ft away at 86 Great Titchfield Street, 86 Great Titchfield St, London, W1W 6SD shall be available at all times when the premises is in operation. Signage to this effect shall be provided in the premises.
12. Waiter or waitress service shall be available on the premises at all times.
13. Alcohol consumed outside the premises building shall only be consumed by patrons seated at tables a maximum of which shall be four.
14. All sales of alcohol for consumption off the premises shall be in sealed containers only, and shall not be consumed on the premises except to the area appropriately authorised to the use of tables and chairs on the highway.
15. All outside tables and chairs shall be removed from the highway by 18:30 each day.
16. Patrons permitted to temporarily leave and then re-enter the premises, e.g. to smoke, shall not be permitted to take drinks or glass containers with them unless seated in the external area.

17. No waste or recyclable materials, including bottles, shall be moved, removed from or placed in outside areas between 23.00 hours and 08.00 hours on the following day.
18. During the hours of operation of the premises, the licence holder shall ensure sufficient measures are in place to remove and prevent litter or waste arising or accumulating from customers in the area immediately outside the premises, and that this area shall be swept and or washed, and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements by close of business.
19. All waste shall be properly presented and placed out for collection no earlier than 30 minutes before the scheduled collection times.
20. No deliveries to the premises shall take place between 23.00 and 08.00 hours on the following day.
21. No deliveries from the premises, either by the licensee or a third party shall take place between 23:00 and 08:00 hours on the following day.
22. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and leave the area quietly.
23. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
24. No fumes, steam or odours shall be emitted from the licensed premises so as to cause a nuisance to any persons living or carrying on business in the area where the premises are situated.
25. No beer, cider or wine shall be sold at the premises.

**This is a summary of the decision reached by the Licensing Sub-Committee. The fully reasoned decision will be sent out to all parties as soon as possible.**

**The date for appealing the decision will not start until the Full Reasoned Decision has been sent to the Parties.**

**The Licensing Sub-Committee  
1 May 2024**